

# Eastside Grassroots Coalition Home Improvement Grants 2019

House of Mercy  
2005 Woodlawn Ave  
Erie, PA 16510

## APPLICATION FOR HOME IMPROVEMENT GRANT

### HOMEOWNER NAME AND CONTACT INFORMATION

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### DOCUMENTS REQUIRED FOR CONSIDERATION OF GRANT REQUEST:

- Identification showing address (Driver's License, ID Card, or other address verification)
- Property Deed
  - Or proof of ownership (Must be owner-occupant)
- Proof of Homeowner's Insurance
  - Or agreement from Insurance Company to insure property once work is completed
- Up to date paid receipts for water, sewer, and refuse services
  - Or written and signed payment agreement with service provider to pay past due bills, homeowner must be current on payments re: the agreement
- Copy of property taxes paid receipt
  - Or mortgage statement showing tax escrow
  - Or written and signed payment agreement with taxing bodies to pay past due taxes, homeowner must be current on payments re: the agreement
- Signed Application

### OTHER REQUIREMENTS FOR CONSIDERATION OF GRANT REQUEST:

- Income Determination/Proof of Income
- Ability to pay 10% match of grant money awarded (Match due prior to start of work to be done)
  - Example: If awarded \$5,000 for repairs, homeowner must contribute \$500
  - Maximum amount awarded per homeowner is \$5000**
- Detailed description of repairs needed

**INCOME DETERMINATION**

Number of people living in household: \_\_\_\_\_

Income sources from all adults living in household:

- Work (Full- or Part-time)     Social Security (Including Disability)     Pension     Support payments or Alimony  
 Other \_\_\_\_\_

Total Household Income: \_\_\_\_\_ per:     Week             Month             Year

**Attach Income Documentation:**

- Most recent federal tax return
- Pay Stubs (1 month total)
- Support or Alimony Award Letter
- Social Security Award Letter
- Bank Statement showing Direct Deposit income
  - Employment
  - Social Security
  - Pension
  - Other: \_\_\_\_\_

**GRANT QUALIFICATION INFORMATION**

All grants awarded will be for **exterior** home repairs only.

Areas that will qualify for grant award:

- Decks, Handrails, & Guardrails
- Doors & Door Frames
- Foundations
- Gutters & Drainpipes
- Porches & Stairs
- Roofs & Chimneys
- Siding & Paint
- Windows & Window Frames

Areas that will **NOT** qualify for grant award:

- Driveways & Walkways
- Fences
- Garages & Sheds
- Landscaping

Grants will be awarded according to the following criteria:

- Location in target area with priority for Buffalo Rd. (Target area includes the two blocks north and south of Buffalo Rd from Pennsylvania Ave to McClelland Ave)
- Owner Occupants
- Severity of needed repairs and type of repairs
- Income level and ability to pay required match (80% of median income or below)

	# of Persons in Family							
	1	2	3	4	5	6	7	8
<b>80% Income Limits (\$)</b>	35,700	40,800	45,900	50,950	55,050	59,150	63,200	67,300

**DESCRIPTION OF PROJECT AND WORK TO BE DONE**

List in as much detail as you can the type of work for which you are seeking a grant award. For example, if you are looking to replace your windows, indicate the number of windows, their approximate size, location, and type you would like. Follow the same format if looking to replace or repair doors or other similar items. If you are looking to replace your porch, give approximate measurements, types of material preferred, and types of railings and/or columns. If you are looking for new siding, indicate what kind of siding and color. For new exterior paint, indicate the type and color of paint, whether or not the area needs pressure washed or scraped, and whether or not you want your trim painted and if so what color.

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**PROJECT TIMELINE (POTENTIAL)**

- January-March 2019                      Outreach and Homeowner Applications Accepted
- April-May                                      Review of Applications & Recipient Selections
- June    Scope of Work Created, Request Bids from Contractors
- June-July                                      Homeowner 10% Match Due
- July-September                              Repair Work Performed, Inspections Completed, Payments Made to Contractors

Mail or drop off completed applications and all supplemental documents to:

Sr. Michele Schroeck  
Eastside Grassroots Coalition Home Improvement Grants  
2005 Woodlawn Ave  
Erie, PA 16510

I have read and understand the requirements and documentation needed for a home improvement grant.

Homeowner(s) Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Check this box if you wish us to keep your application to be considered in future grant projects

If you have any questions or concerns, contact Sr. Michele Schroeck: 814-898-0167 | [michele.schroeck@gmail.com](mailto:michele.schroeck@gmail.com)